

Subcontractor Qualification Procedure

The Hagerman Group is in the process of updating its preferred subcontractor list for 2009. In an effort to qualify your firm for projects with The Hagerman Group, we are requesting the information listed below. Given the nature of the construction industry and the current economy, The Hagerman Group feels that this qualification process is necessary and important to mitigate any potential risk associated with the project.

Please provide us the following information for our review:

1. Audited/Reviewed Financial Statements complete with notes and supplementary schedules including an open and/or closed job list (Most recent fiscal year end).
2. Internal Financial Statements for the most recently completed month.
3. Letter from your bonding company stating individual and aggregate limits, etc.
4. Letter from your bank stating current line of credit capacity.
5. EMR verification from your insurance company.
6. Please provide at least three trade contractor references.

Thank you for your interest in working with The Hagerman Group and for your assistance in providing the information necessary to qualify your company. Please be assured that The Hagerman Group respects the sensitive nature of the information provided and will keep this strictly confidential.

Please feel free to contact me at (260) 424-1470 if you have any questions or would like to discuss further.

Regards,

Troy D. Heisler
Chief Financial Officer